

Saint Ignatius College Prep

Part-Time Adult Chaplain

Job Description

Spiritual direction is the journey of a soul seeking to know God, self, and others in a deep and loving way. As such, spiritual direction resides at the heart of Ignatian Spirituality and Jesuit education. It helps develop the gift of discernment, enabling a person to be more attentive to how God is leading and loving them throughout their personal and professional lives. Most importantly, spiritual direction remains a vital component of “What Makes a Jesuit High School Jesuit.”

To help facilitate this process, the Adult Chaplain is a person who feels called to provide spiritual direction for the entire adult community here at Saint Ignatius College Prep. She/he should be grounded in the Scriptures, sustained by a deep prayer life, acquainted with the various ways of spirituality, and carefully trained in the area of discernment. The Adult Chaplain should also be in ongoing spiritual direction themselves, and be willing to share their faith journey with others.

In addition to spiritual direction, the Adult Chaplain will provide care for the Saint Ignatius community by contributing her/his gifts in the following ways:

- Assist in the selection of those participating in the 19th Annotation of the Spiritual Exercises – a key component of the 3rd or 4th year of the Ignatian Formation Program (IFP).
- Consult in the selection and support of school spiritual directors (for both individual spiritual direction and the Spiritual Exercises.)
- Assist in the planning of all scheduled days of prayer, faith-sharing group formation, and ecclesial events on the academic and church calendar.
- Assesses the needs for retreatants, retreatants’ supervisors, and other spiritual directors throughout the course of the Spiritual Exercises.
- Remain available for immediate pastoral care for the school community, as needed.
- Plans and presides at liturgical services, as needed (ordained ministry).
- Collaborate with other department personnel as appropriate, including discussions regarding student retreats, liturgies, and Sacramental opportunities.
- Participate fully in the life of the Catholic Church, including parish and/or religious community life, as well as on-going personal spiritual development and professional minister growth -- particularly in Ignatian spirituality.

Qualifications:

Practicing Roman Catholic

MDiv, MA in Theology, or its equivalent

High school experience

Understanding of Ignatian pedagogy and Ignatian spirituality

Experience with liturgical planning, particularly collaborating with music and clerical ministers

Experience with spiritual direction

Demonstrated skill in organization and collaboration

Ability to relate to a variety of people and needs

Strong communication skills